

April 23, 2026
Regular Meeting

BE IT REMEMBERED, that on the 23rd day of April, A.D., 2026 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Claims. ACTION REQUIRED
6. Spread in The Minutes. NO ACTION REQUIRED.
 - A) Willacy County Emergency Service District Financial Statements and Independent Auditors Report for the year ended September 30, 2024.
7. Presentation – by Fire Chief Oscar Gutierrez to present new brush fire truck.
8. Presentation – by Mary Alice Rodriguez regarding the program Healthy Kids and Teens of South Texas Inc.
9. Discussion and Action to accept transfer of monies in the amount of \$400,000.00 from Willacy County Local Government Corporation account ending in 96180 to the Willacy County's Capital Fund. ACTION REQUIRED
10. Discuss and Approve entering into MOU with Healthy Kids and Teens of South Texas, Inc. to provide meals to children and teens in Sebastian and surrounding areas. ACTION REQUIRED.
11. Discussion and Action to approve non-commercial political license renewal for Lucio Esparza Pct. 2 Foreman (To be paid out of 64-400-150). ACTION REQUIRED.
12. Authorization to update previous grant resolution for the FY2027 Criminal Justice Grant Program out of the Office of the Governor, as per previous service officer, previously approved on January 8, 2026, line item #12 Grant no. 5705701. Resolution No. 2794. ACTION REQUIRED.
13. Discussion and Approval to accept Health Insurance Committee's recommendation to seek Request For Proposals for Third Party Administrator (TPA) for Medical Administration, Pharmacy Benefit Management (PBM), Cash Pay Point of Service Claim Adjudication, Care Navigation Services, Medical Claim Repricing, and Stop Loss Insurance. ACTION REQUIRED.

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14. Discussion and Approval to appoint William Rusteberg as Agent of Record for Willacy County's United Healthcare Plan effective 04/23/2026 through 09/30/2026. ACTION REQUIRED.
15. Discussion and Action to approve payment to Valsoft Corporation, Inc. dba Hyper-Reach Technology for Emergency Notification System for the total amount of \$5,800.00 from Fund 02. ACTION REQUIRED
16. Discussion and Action to approve Texas Department of Housing and Community Affairs (TDHCA) Information Security and Privacy Agreement. ACTION REQUIRED.
17. Discussion and Action to approve Change Order No. 6 for the total cost of \$11,775.00 for the Willacy County Heritage & Wellness Center CDBG-CV TDHCA CRP Project #70800001014. ACTION REQUIRED
18. Approval for Final Plot of Founders Row Subdivision. A three (3) tract subdivision located approximately 5000 feet east of 169E Expressway on North Side of FM 490 (Precinct 2). ACTION REQUIRED
19. Permission to do a lineside on Seminole Street, Location of proposed service line is approximately 120 feet west from the northwest corner of Seminole Street and 4th Street. A 3/4-inch meter will tie into a 4-inch water line. ACTION REQUIRED.
20. Permission to bore Durbin Road, location of proposed bore crossing is approximately 110-feet east from the northeast corner of Durbin Road and Guerrero Road. 2-inch PVC casing with a 3/4-inch meter service. Tie into a 2-inch water line. Will bore Durbin Road south to north 4-feet deep. ACTION REQUIRED.
21. Approval of Travel Requests. ACTION REQUIRED.
 - (A) Willacy County Extension Agent Georgina Macias to attend the South Region Program Planning Conference to be held in San Antonio Texas on May 12-13, 2026 (to be paid out of travel & training account 01-401-150).
 - (B) Willacy County Sheriffs Department Corporal Sergio Barrera to take the MzeroA Remote Pilot 101 Online Course for drone safety. \$99.00 for the online course (to be paid out of travel & training account 01-401-150).
 - (C) Willacy County Constable Precinct 1 Carlos Ybarra to attend the Continuing Education for Constables Training to be held in Huntsville Texas on November 2-6, 2026 (to be paid from travel & training account 01-401-150).
 - (D) Willacy County District Clerk Isabel Adame and Marisol Reyes to attend the 131st Annual County and District Clerks Association of Texas Conference on June 14-18, 2026 in South Padre Island, Texas (to be paid from travel & training account 01-401-150).

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EXECUTIVE SESSION ITEMS:

22. Confer with Commissioners Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interest, pursuant to VTCA Government Code, Section 551.071 (a) and (2).
23. Deliberation regarding pending or contemplated litigation and/or negotiations involving the county, its employees or its interests, pursuant to V.T.C.A. Government Code Section 551.071 (a) and (2).
24. Confer with Commissioners Court legal counsel regarding legal issues with real estate acquisition, pursuant to V.T.C.A., Government Code, Section 551.071.

OPEN SESSION – ACTION RELATIVE TO EXECUTIVE SESSION:

25. Possible Action on any agenda items discussed in Executive Session
26. Adjourn.

THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,	County Judge,	
Micaela “Kelly” Zamorano-Alaniz,	Commissioner, Precinct 1,	
Mario Tijerina,	Commissioner, Precinct 2,	Arrives at 10:41 a.m.
Henry De La Paz,	Commissioner, Precinct 3,	
Ernesto Garcia,	Commissioner, Precinct 4,	
Annette Hinojosa,	County Attorney,	Absent
Maria Del Carmen Maldonado,	County Auditor,	
Elizabeth Rios,	County Chief Deputy Clerk,	

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

Catarino Rodriguez, Jr.
Mary Alice Rodriguez
Miguel Torres – Hanson

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1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – Commissioner Mario Tijerina – **ABSENT**
3. Pledge / Invocation – Henry De La Paz
4. Public Comments – Oscar Montoya with the Willacy County Navigation District introduces himself to the Commissioners Court.

Agenda # 5
IN REGARDS TO APPROVAL
OF CLAIMS

Motion was made by Commissioner Garcia, seconded by Commissioner De La Paz for approval of Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6
SPREAD IN THE MINUTES –
A) WILLACY COUNTY EMERGENCY
SERVICE DISTRICT FINANCIAL
STATEMENTS AND INDEPENDENT
AUDITORS REPORT FOR THE
YEAR ENDED SEPTEMBER 30, 2024

As per the Chairman, spread in the minutes – A) Willacy County Emergency Service District Financial Statements and Independent Auditors Report for the year ended September 30, 2024.

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Agenda # 7
PRESENTATION – BY FIRE
CHIEF OSCAR GUTIERREZ TO
PRESENT NEW BRUSH FIRE
TRUCK

Presentation by Randy Salinas with Raymondville Volunteer Fire Department to present the new Brush Fire Truck.

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz that Court Recess at 10:09 a.m. to see the new Brush Fire Truck. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz that Court Reconvene into Open Session at 10:15 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 8
PRESENTATION – BY
MARY ALICE RODRIGUEZ
REGARDING THE PROGRAM
HEALTHY KIDS AND TEENS
OF SOUTH TEXAS INC.

Presentation by Mary Alice Rodriguez regarding the Program Healthy Kids and Teens of South Texas Inc.

Commissioner Henry De La Paz steps out of the meeting at 10:23 a.m. and returns back at 10:24 a.m.

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Continue with item number 10.

Agenda # 10
DISCUSS AND APPROVE ENTERING
INTO MOU WITH HEALTHY KIDS
AND TEENS OF SOUTH TEXAS, INC.
TO PROVIDE MEALS TO CHILDREN
AND TEENS IN SEBASTIAN AND
SURROUNDING AREAS

Motion was made by Commissioner Zamorano-Alaniz, seconded by Commissioner Garcia for approval of entering into MOU with Healthy Kids and Teens of South Texas, Inc. to provide meals to children and teens in Sebastian and surrounding areas. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Return back to item number 9.

Agenda # 9
DISCUSSION AND ACTION TO
ACCEPT TRANSFER OF MONIES
IN THE AMOUNT OF \$400,000.00
FROM WILLACY COUNTY LOCAL
GOVERNMENT CORPORATION
ACCOUNT ENDING IN 96180 TO
THE WILLACY COUNTY'S CAPITAL
FUND

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz for approval to accept transfer of monies in the amount of \$400,000.00 from Willacy County Local Government Corporation account ending in 96180 to the Willacy County's Capital Fund. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Continue with item number 11.

Agenda # 11
DISCUSSION AND ACTION TO
APPROVE NON-COMMERCIAL
POLITICAL LICENSE RENEWAL
FOR LUCIO ESPARZA PRECINCT
2 FOREMAN (TO BE PAID OUT
OF 62-400-150)

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz for approval of Non-Commercial Political License Renewal for Lucio Esparza Precinct 2 Foreman. (To be paid out of 62-400-150). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12
IN REGARDS OF AUTHORIZATION
TO UPDATE PREVIOUS GRANT
RESOLUTION FOR THE FY 2027
CRIMINAL JUSTICE GRANT PROGRAM
OUT OF THE OFFICE OF THE GOVERNOR,
AS PER PREVIOUS SERVICE OFFICER,
PREVIOUSLY APPROVED ON JANUARY
8, 2026, LINE ITEM NUMBER 12 GRANT
NUMBER 5705701. RESOLUTION
NUMBER 2794

Motion was made by Commissioner Garcia, seconded by Commissioner De La Paz for approval of authorization to update previous Grant Resolution for the FY 2027 Criminal Justice Grant Program out of the Office of the Governor, as per previous service officer, previously approved on January 8, 2026, line item number 12 Grant Number 5705701. Resolution Number 2794. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 13
DISCUSSION AND APPROVAL TO
ACCEPT HEALTH INSURANCE
COMMITTEE'S RECOMMENDATION
TO SEEK REQUEST FOR PROPOSALS
FOR THIRD PARTY ADMINISTRATOR
(TPA) FOR MEDICAL ADMINISTRATION,
PHARMACY BENEFIT MANAGEMENT
(PBM), CASH PAY POINT OF SERVICE
CLAIM ADJUDICATION, CARE NAVIGATION
SERVICES, MEDICAL CLAIM REPRICING
AND STOP LOSS INSURANCE

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz for approval to accept Health Insurance Committee's recommendation to seek Request for Proposals for Third Party Administrator (TPA) for Medical Administration, Pharmacy Benefit Management (PBM), Cash Pay Point of Service Claim Adjudication, Care Navigation Services, Medical Claim Repricing and Stop Loss Insurance. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda 14
DISCUSSION AND APPROVAL TO
APPOINT WILLIAM RUSTEBERG AS
AGENT OF RECORD FOR WILLACY
COUNTY'S UNITED HEALTHCARE
PLAN EFFECTIVE APRIL 23, 2026
THROUGH SEPTEMBER 30, 2026

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz to table this. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 15
DISCUSSION AND ACTION TO
APPROVE PAYMENT TO VALSOFT
CORPORATION, INC. DBA
HYPER-REACH TECHNOLOGY FOR
EMERGENCY NOTIFICATION
SYSTEM FOR THE TOTAL AMOUNT
OF \$5,800.00 FROM FUND 02

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval as stated, to approve payment to Valsoft Corporation, Inc. dba Hyper-Reach Technology for Emergency Notification System for the total amount of \$5,800.00 from Capital Fund 02. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 16
DISCUSSION AND ACTION TO
APPROVE TEXAS DEPARTMENT
OF HOUSING AND COMMUNITY
AFFAIRS (TDHCA) INFORMATION
SECURITY AND PRIVACY AGREEMENT

Motion was made by Commissioner De La Paz, seconded by Commissioner Zamorano-Alaniz for approval of Texas Department of Housing and Community Affairs (TDHCA) Information Security and Privacy Agreement. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared.

Commissioner Ernesto Garcia steps out of the meeting at 10:39 a.m.

Commissioner Mario Tijerina arrives at the meeting at 10:41 a.m.

Commissioner Ernesto Garcia returns back to the meeting at 10:41 a.m.

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Agenda # 17
DISCUSSION AND ACTION TO
APPROVE CHANGE ORDER NUMBER
6 FOR THE TOTAL COST OF \$11,775.00
FOR THE WILLACY COUNTY HERITAGE
AND WELLNESS CENTER CDBG-CV
TDHCA CRP PROJECT NUMBER
70800001014

Motion was made by Commissioner Tijerina, seconded by Commissioner De La Paz for approval of Change Order Number 6 for the total cost of \$11,775.00 for the Willacy County Heritage and Wellness Center CDBG-CV TDHCA CRP Project Number 70800001014. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18
IN REGARDS TO APPROVAL
FOR FINAL PLAT OF FOUNDERS
ROW SUBDIVISION. A THREE (3)
TRACT SUBDIVISION LOCATED
APPROXIMATELY 5000 FEET EAST
OF 169E EXPRESSWAY ON NORTH
SIDE OF FM 490. (PRECINCT 2)

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of Final Plat of Founders ROW Subdivision. A three (3) tract subdivision located approximately 5000 feet east of 169E Expressway on North Side of FM 490. (Precinct 2). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion Amended: Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval upon the Drainage District's Review. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 19
IN REGARDS OF PERMISSION
TO DO A LINESIDE ON SEMINOLE
STREET, LOCATION OF PROPOSED
SERVICE LINE IS APPROXIMATELY
120 FEET WEST FROM THE
NORTHWEST CORNER OF SEMINOLE
STREET AND 4TH STREET. A 3/4-INCH
METER WILL TIE INTO A 4-INCH
WATER LINE

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of permission to do a lineside on Seminole Street. Location of proposed service line is approximately 120 feet west from the northwest corner of Seminole Street and 4th Street. A 3/4-inch meter will tie into a 4-inch water line. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20
IN REGARDS OF PERMISSION
TO BORE DURBIN ROAD,
LOCATION OF PROPOSED BORE
CROSSING IS APPROXIMATELY
110-FEET EAST FROM THE
NORTHEAST CORNER OF DURBIN
ROAD AND GUERRERO ROAD.
2-INCH PVC CASING WITH A 3/4-INCH
METER SERVICE. TIE INTO A 2-INCH
WATER LINE. WILL BORE DURBIN
ROAD SOUTH TO NORTH 4-FEET DEEP

Motion was made by Commissioner Zamorano-Alaniz, seconded by Commissioner Tijerina for approval of permission to bore Durbin Road, location of proposed bore crossing is approximately 110-feet east from the northeast corner of Durbin Road and Guerrero Road. 2-inch PVC Casing with a 3/4-inch meter service. Tie into a 2-inch water line. Will bore Durbin Road south to north 4-feet deep. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 21
IN REGARDS TO APPROVAL
OF TRAVEL REQUEST

Motion was made by Commissioner De La Paz, seconded by Commissioner Tijerina that the following travel requests be approved A through D:

- A.) Extension Agent, Georgina Macias to San Antonio, Texas on May 12-13, 2026. (To be paid out of Travel and Training Account 01-401-150).
- B.) Sheriff's Department, Corporal Sergio Barrera to take the MzeroA Remote Pilot 101 Online Course for drone safety. \$99.00 for the online course. (To be paid out of Travel and Training Account 01-401-150).
- C.) Constable Precinct 1, Carlos Ybarra to Huntsville, Texas on November 2-6, 2026. (To be paid from Travel and Training Account 01-401-150).
- D.) District Clerk's Office, District Clerk Isabel Adame and Marisol Reyes to South Padre Island, Texas on June 14-18, 2026. (To be paid from Travel and Training Account 01-401-150).

Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

As per County Auditor, Maria Del Carmen Maldonado requested for the Commissioners Court to return back to item number 21:

Motion Amended: Motion was made by Commissioner De La Paz, seconded by Commissioner Tijerina for approval to amend item number 21 (B.) for one time course removing the Sales Taxes and to pay only the amount of \$99.00. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Return back to item number 26 – Adjourned.

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EXECUTIVE SESSION ITEMS:

Agenda # 22
CONFER WITH COMMISSIONERS
COURT LEGAL COUNSEL REGARDING
PENDING OR CONTEMPLATED
LITIGATION AND/OR NEGOTIATIONS
INVOLVING THE COUNTY, ITS EMPLOYEES,
OR ITS INTEREST, PURSUANT TO VTCA
GOVERNMENT CODE, SECTION 551.071 (A)
AND (2)

Agenda # 23
DELIBERATION REGARDING PENDING OR
CONTEMPLATED LITIGATION AND/OR
NEGOTIATIONS INVOLVING THE COUNTY,
ITS EMPLOYEES, OR ITS INTERESTS,
PURSUANT TO V.T.C.A. GOVERNMENT
CODE, SECTION 551.071 (A) AND (2)

Agenda # 24
CONFER WITH COMMISSIONERS COURT
LEGAL COUNSEL REGARDING LEGAL
ISSUES WITH REAL ESTATE ACQUISITION,
PURSUANT TO V.T.C.A., GOVERNMENT
CODE, SECTION 551.071

Motion was made by Commissioner Garcia, seconded by Commissioner De La Paz that Court Adjourn to Closed Executive Session at 11:14 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia that Court Reconvene into Open Session at 11:55 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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OPEN SESSION – ACTION RELATIVE TO EXECUTIVE SESSION:

Agenda # 25
POSSIBLE ACTION ON ANY
AGENDA ITEMS DISCUSSED IN
EXECUTIVE SESSION

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz to take no action on item number 25. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Return back to item number 21.

Motion was made by Commissioner Zamorano-Alaniz, seconded by Commissioner Tijerina that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.